

## First United Methodist Church

**Job Title:** Associate Pastor Youth and Contemporary Service

**Reports to:** Senior Pastor & SPRC

**Purpose:** The purpose of this position is to lead us, but especially youth and young adults, grow in their faith both inwardly and to serve the outside world; to build up the body of Christ through shared education, fellowship, service, and spiritual practice. Lead us by preaching, overseeing and conducting worship, that will serve the church's mission, core values and ministries. Associate Pastor will have responsibilities as derived from the authority given in ordination as mandated in the *Book of Discipline of the United Methodist Church*.

**Duties and responsibilities include, but are not limited to:**

- Develop relationship and rapport with youth, youth parents, college students, and others in the congregation.
- Develop education plan for junior high and high school students.
- In conjunction with the senior pastor, education plan should include comprehensive confirmation plan.
- Meet with Jr. and Sr. High Youth Counselors weekly.
- Work with counselors to plan Confirmation class, Sr. High Sunday School, and other Youth Group activities.
- Be present for youth events (involves considerable physical activity).
- Lead youth mission trips (with counselors).
- Coordinate youth communications via weekly e-newsletters; one for Jr. High and one for Sr. High youth.
- Send out w/youth workers occasional postcards and other mailings.
- Follow up on new youth/families, lapsed youth families, and families in crises or celebration.
- Work through a nomination/election process for youth council positions.
- Work with youth, counselors and parents on the councils in leadership decisions.
- Counsel youth, young adults, counselors and others.
- Conduct Faith and Sexuality Events for youth and parents.
- Lead Jr. High Church camp.
- Working with Assistant Director of Contemporary Worship, plan weekly services for Wired. Coordinate with Senior Pastor and Dir of Worship Arts.
- Plan and deliver sermons or series.
- Create and maintain Wired preaching schedule.
- Assist the Senior Pastor as needed in pastoral roles

**Qualifications include, but are not limited to:**

**Education:**

- Masters in Christian Education and/or Masters of Divinity Required. PhD preferred.

**Certifications:**

- Ordination.

- Certification to teach Faith and Sexuality.

**Experience:**

- 3+ years of youth ministry experience and some pastoral work/volunteer experience.

**Specialized knowledge, Skills and Abilities:**

- Ability to: provide a pastoral presence, enthusiasm, empower volunteers, spirituality, empowerment/leadership development of young people, communication skills via multiple media, plan and organize of mission trips and other long-term projects.
- Ability to work with a wide variety of personalities.
- Spend long periods, including multi-day and overnight trips with youth, parents and counselors.
- Must be able to lift a minimum of 25 lbs.
- Must be able to travel (valid driver's license) and make personal visits.
- Must be able to drive church van and bus.

**Computer Skills:** Word, Excel, Facebook, Twitter, Constant Contact, and Instagram. Extensive use of laptop computer.

**Direct Reports:**

- Jr/Sr High Youth Counselors and Coordinators
- Assistant Director of Contemporary Worship

Revised: July 16, 2017